

Rakhine CCCM (and NFI and Shelter) Cluster Coordination Meeting

Date: Wednesday 15th August 2016 **Chair:** Richard Tracey (CCCM/NFI Cluster Coordinator)
Time: 10:00 AM - 11:30 AM **Participants:** UNHCR (7), IOM (2), OCHA (1) DRC (1), LWF (2) NRC (2)
Venue: UNHCR FO, Sittwe **Minutes:** UNHCR

Agenda item	Discussion	Action/Actor	Due date
Introductions	<ul style="list-style-type: none"> The meeting was opened by CCCM / NFI Cluster coordinator (CC), Richard Tracey who warmly welcomed participants and presented the agenda and reviewed action points of previous meeting. 		
Minutes	<ul style="list-style-type: none"> Minutes of the CCCM Cluster meeting of 29th June 2016 approved without further amendments 		
Updates	<p><u>CMC Reform</u></p> <ul style="list-style-type: none"> CC reported that in accordance with the action point from the previous meeting that an executive summary was added to the discussion paper on CMC Reform and is being submitted to the Chief Minister through RCO. <p><u>Ah Nauk Ywe</u></p> <ul style="list-style-type: none"> Despite a formal request to agencies from RSG to suspend activities in ANY, SI and SCI continue implementing. LWF reported a community meeting in ANY yesterday concerning reforming CMCs as there is currently no official CMC in ANY. IDPs have selected 20 members including 5 or 6 members from old CMC and other community leaders. This selection does not include representation from the new CMC who have fled to the host community. LWF reported that a community meeting held in ANY last week decided on 7 disciplinary rules to support keeping the peace in the camp. LWF reported that the Pauktaw TA plans to reform the CMC in the last week of August. UNHCR protection team shared a report of an additional 20 IDP families moving from the camp to the host community. LWF explained that they have not visited ANY for 2 weeks in accordance with the request from RSG but will follow-up. <p><u>SOP for the construction/rehabilitation of infrastructure</u></p> <ul style="list-style-type: none"> The SOP was approved by State Secretary and is currently being disseminated to all heads of agencies through the DC. <p><u>Profiling Exercise supported by JIPS</u></p> <ul style="list-style-type: none"> An offer has been made to the successful candidate for the position of profiling coordinator. The new coordinator is expected in Sittwe in early September once a visa and TA is approved PWG currently working on a traffic light system highlighting protection risks associated with proposed themes and indicators. 	<ul style="list-style-type: none"> RCO office to submit discussion paper on CMC reform to CM UNHCR/OCHA to follow-up with SM/SS LWF to follow-up on new caseload displaced to host community? 	As soon as possible.

Agenda item	Discussion						Action/Actor	Due date
Shelter Cluster Operational Updates								
	Agency	Location	Target (Shelter Units)	Achievement	Proposed Completion Date	Comment		
	LWF	BaSaRa	400	75%	September	Repair Phase 2		
		KDK 1	366	100%	COMPLETED	Repair Phase 2		
		KDK 2	394	11%	September	Repair Phase 2		
		OTG (S)	1,440	50%	September	Repair Phase 2 (Minor, Major & reconst.)		
		NC-2	590	60%	August	Repair Phase 2 (Major & Reconstruction)		
		Mingan (Relocation)	1	90%	August	New Youth Development centre by QIP/UNHCR Funded		
	NRC	TKP	80	0%				
		MTN	56	0%		updating needs assessment		
	DRC	BDP 1	704	100%	COMPLETED	Repair Phase 1		
		KNP	888	75%	August	Repair Phase 1		
		DP	1,197	30%	August	Repair Phase 2		
	DRC	STM	752	0%		Updating need assessment		
	UNHCR	OTC	476	100%	COMPLETED	Repair Phase 1		
	UNHCR	BDP2	1,198	100%	COMPLETED	Repair Phase 1		
	UNHCR	OTG-N	2,396	93%	August	Repair Phase 2		
	<u>Limitations & Constraints:</u>							
	<ul style="list-style-type: none"> DRC facing issues relating to miscommunication between Pauktaw TA & CMCs in order to complete rehabilitation DRC to meet with RSG Camp Focal Point in DP to resolve disagreements with CMCs NRC and DRC consider update need assessment in camps due to high deterioration in shelters 							

Agenda item	Discussion			Action/Actor	Due date
CCCM/NFI Cluster Operational Updates	CCCM Partner	Achievements (since last meeting)	Proposed Activities (in next month)		
	LWF	<ul style="list-style-type: none"> Completed reductions of incentive workers CCCM data collection in all camps Development of labour lists for infrastructure projects in accordance with SOPs 	<ul style="list-style-type: none"> Collection of labour lists Complete hiring of new incentive workers Complete shelter maintenance & repair On-going support to CMC reform process 		
	NRC	<ul style="list-style-type: none"> Conducted CCCM trainings for CMCs Begun a HH profiling exercise Developing and reviewing roles & responsibilities of CMCs NFI distribution to PSN completed 	<ul style="list-style-type: none"> HH profiling Development of R&R for CMCs 		
	DRC	<ul style="list-style-type: none"> Complaints response mechanism established in 4 IDP camps 	<ul style="list-style-type: none"> Initiate new weekly/monthly reporting format Hire new incentive workers Focus on peoples with disability Construct new DRC camp offices in DP & BDP Construct community centre in DP 		
	<u>Challenges & Constraints:</u>				
	<ul style="list-style-type: none"> DRC currently negotiating with CMC members who insist on appointing family members as DRC incentive workers 				
CCCM/NFI Strategy Workshop	<ul style="list-style-type: none"> CCCM Cluster partners to conduct a strategy workshop on 6th Sept 2016 Participants: key RSG officials (15 participants), CMAs & key ICCG members (CMA & ICCG) LWF, DRC and IOM offered support for planning the workshop. CC will convene a weekly 1-hour meeting. Shelter Cluster coordinator agreed to participate in the CCCM strategy workshop 2016-17 to ensure alignment between the two Cluster strategies. 			<ul style="list-style-type: none"> CC to convene planning meeting for the strategy workshop CC to share notes for CCCM/NFI strategy 	10 days 1 week
Information Management	<u>Cluster Analysis Report</u> <ul style="list-style-type: none"> CC informed participants that the Cluster Analysis Report (July 2016) will shortly be available online at https://www.sheltercluster.org/library/cluster-data-analysis. The number of IDPs on the CCCM Camp List has decreased by 72 people to 119,790 IDPs in 38 locations. <ul style="list-style-type: none"> Following their relocation, IDPs formerly from Kan Thar Hwet Wa IDP camp (42HH; 204 IDPs) were removed 				

	<p>from the list while monthly reporting on births and deaths accounted for the remainder of the change.</p> <ul style="list-style-type: none"> In July, UNHCR made a monitoring trip to the 7 IDP families in Tin Poe Tan village, Sittwe Township. IDPs appear to have fully integrated into the host community. The DC is requesting details from TAs and the protection sector are monitoring the situation <p><u>CMA Monthly Reporting Format</u></p> <ul style="list-style-type: none"> All CCCM Cluster partners welcomed the introduction of single monthly reporting format to be used in camps with CMAs. Partners encouraged IOM to swiftly resolve issues of data ownership and protection with UNHCR and to roll out a pilot of the reporting tool this month (Aug 2016). IOM offer to support partners with data collection, coding tablets/phones (ODK) and training enumerators PWG are currently reviewing the monitoring format for protection risks and concerns. <p><u>Displacement Tracking Matrix (DTM)</u></p> <ul style="list-style-type: none"> IOM explained that they have now upgraded their server in Manila to comply with UNHCR's requirements for data protection. Following discussions between IOM and CC & DRC last week, which raised concerns regarding potential overlaps of the profiling tool and the DTM, it was agreed that IOM would initially target locations outside of the IDP camps of rural Sittwe. Once the profiling exercise has been conducted, DTM will be used to update key indicators relating to immediate humanitarian needs IOM expressed a great interest to use the DTM tool to identify humanitarian needs in locations previously on the CCCM list such as Mrauk U, Minbya & Kyawtaw. 	<ul style="list-style-type: none"> IOM to meet with UNHCR (Yangon) IOM to share reporting format / ODK coding with CMAs IOM to train enumerators from CMAs. 	<p>Asap</p> <p>31st Aug</p> <p>31st Aug</p>
NFI Strategy	<ul style="list-style-type: none"> CCCM partners agreed to convene a Technical Working Group (TWiG) to develop a common strategy for NFIs. NRC suggested that instead of conducting an NFI needs assessment, that findings should be based on a common HH profiling tool. NRC are currently using such a tool in TKP & MTN IDP camps 	<ul style="list-style-type: none"> CC to convene TWiG on NFI Strategy 2017 	<p>Mid-late Sept</p>
AOB	<ul style="list-style-type: none"> OCHA shared that WFP are conducting a SIMEX (23-25th August 2017) for AHCT and ICCG members. DRC proposed monthly Sittwe level coordination meetings between CMAs and services providers to discuss operational issues. As similar issues affect all IDP camps as well as to reduce meeting fatigue, LWF suggested the first meeting be conducted jointly by all 3 CMAs with all service providers. Following this, it will be possible to determine whether each CMA should conduct separate meetings for their camps or continue as a single joint monthly meeting. IOM reported that the new CCCM Capacity Building Coordinator will arrive to Sittwe very shortly to lead the DTM exercise. 	<ul style="list-style-type: none"> DRC to convene monthly STW coordination meetings for CMAs & service providers 	

Next CCCM Cluster Meeting:

Date: Wednesday 21st September 2016

Time: 10.00 AM - 12.00 AM

Venue: UNHCR Field Office, Sittwe

Chair: Richard Tracey (CCCM Cluster Coordinator)

Participants List

	Name	Agency	Email	Mobile
1	Richard Tracey	CCCM Cluster / UNHCR	tracey@unhcr.org	0944 802 7896
2	Wilfredo Tiangco	Shelter Cluster / UNHCR	tiangco@unhcr.org	9045 005 8942
3	Haymar Wai Hnin	UNHCR (CCCM)	waihnnin@unhcr.org	0926 185 3595
4	Kyaw Kyaw San	UNHCR (CCCM)	sank@unhcr.org	0942 105 3662
5	Aung Zeya	UNHCR (Shelter)	ya@unhcr.org	0931 136 747
6	Hugo Reichenberger	UNHCR (PWG)	reichenb@unhcr.org	0942 023 7222
7	Tin Moe Htwe	UNHCR (IM)	htwe@unhcr.org	
8	Bruce Spires	DRC	bruce.spires@drcmm.org	0945 667 0826
9	Yadu Shrestha	LWF	yadulshrestha@gmail.com	0940 158 6270
10	Nay Myo Oo	LWF	cso.lwf.stw.mmr@gmail.com	094217323673
11	Richard Nixon Okello	NRC	richard.okello@nrc.no	0945 135 9894
12	Helen Omana	NRC	helenomana@nrc.no	0925 052 6637
13	Kyaw Soe Khain	IOM	kskhine@iom.int	0925 020 868
14	Konrad Clos	IOM	kcloss@iom.int	
15	Zaw Min Htet	OCHA	Htet1@un.org	0925 311 424